

Minutes of the July 22nd USSCI Board Meeting

Location: Allianz MiCo Convention Center (40th ISOC); In person with on-line (ZOOM) option

Date: July 22, 2024

Time: 13:00 – 14:30 CEST (Local Time)

Agenda

1. Roll Call (Attendance indicated after Agenda)

WSS	CSS	ESS
David Lignell (Vice-Chair)	Ramanan Sankaran (Secretary)	Paul Papas (Chair)
Guillaume Blanquart	Rob Tranter	Perrine Pepiot
Erica Belmont	Ya-Ting Liao (Treasurer)	Mike Burke
Nicole Labbe	Steve Son	Jacqueline O'Connor
Bret Windam	Waruna Kulatilaka	Michael Mueller

Invited Guests: 2025 USSCI Host Committee members (Anthony Marchese, Sergey Dorofeev, Sili Deng, Albert Simeoni), Hai Wang (CI President)

2. New Officer Confirmation

3. Approval of Minutes from March 21, 2023 USSCI Board Meeting

4. Treasurer's Update Report

5. Bylaw Revision

6. New CI Office Changes

7. 2024 Local Technical Meetings

8. Update on 2025 US National Combustion Meeting

9. Committee Assignments and Activities

10. Other Items

Board members present

- ESSCI:
 - Paul Papas (Chair)
 - Perrine Pepiot (online)
 - Mike Burke (in person)
 - Jacqueline O'Connor (online)
 - Michael Mueller (online)
- WSSCI:
 - David Lignell (in person)
- CSSCI:

- Ramanan Sankaran (online)
- Rob Tranter (in person)
- Ya-Ting Liao (online)
- Steve Son (online)
- Waruna Kulatilaka (in person)

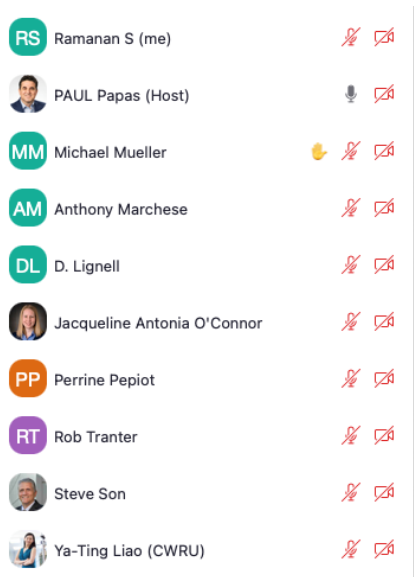
Non-board members present

- Anthony Marchese (14th USNCRM host committee; online)
- Hai Wang (CI President; in person)

Board members absent

- WSSCI:
 - Guillaume Blanquart
 - Erica Belmont
 - Nicole Labbe
 - Bret Windam

Screenshot of online attendees



1. Roll Call

Meeting started at 7:05 AM EDT. Paul Papas presided the meeting. Roll call was taken and attendance indicated above.

2. New Officer Confirmation

New officers for Secretary and Treasurer of the USSCI BoD were nominated by their respective sections, and previous rotations of Chair (Paul Papas- ESSCI) and Vice-Chair (David Lignell- WSSCI), as dictated by the USSCI bylaws, were confirmed again through nominations and affirmation voting. The nominations for the open positions for Secretary and Treasurer were Ramanan Sankaran (CSSCI) and Michael Mueller (ESSCI), respectively. The secretary position was vacant and Ya-Ting Liao elected to step down as the

current treasurer. Nominations for Paul Papas (ESSCI) for chair and David Lignell (WSSCI) for vice-chair were also presented. Mike Burke moved that the board vote on the officer nominations. The motion was seconded by Waruna Kulatilaka. The board voted and confirmed the new officers.

3. Approval of Minutes from March 21, 2023 USSCI Board Meeting

Minutes from 3/21/23 board meeting at TAMU (13th US National Combustion Meeting) were emailed to the board members in advance of the meeting and approved.

4. Treasurer's Update Report.

Ya-Ting Liao (treasurer) presented the Treasurer's report. The report was also emailed to the board members in advance of the meeting. There was not a motion to approve the report since there are follow on items. Report by Ya-Ting. (see attached file)

5. Bylaw Revision

Following the March 21 USSCI BoD meeting at the 13th US National Combustion Meeting at TAMU, a committee comprised of Paul, David and Rob was formed to revise the bylaws to synchronize the language related to timing of officer rotations. The revised by-laws were approved by all the US Sections via email voting in advance of the current meeting.

6. New CI Office Changes

Paul Papas initiated the discussion on new CI office changes related to membership database and emails maintained by the sections. In the future, the section CI membership databases/ emails (ESSCI, CSSCI, WSSCI) will be maintained by the respective sections. He also spoke on the tax filing by the respective sections and where coordination with the CI office is required. At the start of each year, CI finance will need to reach out to each section treasurer to confirm (yes or no) if they would like the CI office to file for their section (the tax filing period is from July 1-June 30).

7. 2024 Local Technical Meetings

The discussion on the 2024 local section technical meetings included the respective chairs of 3 local sections providing an update of their local meetings (e.g. ESSCI Spring Technical Meeting at UGA).

8. Update on 2025 US National Combustion Meeting

The 14th US national combustion meeting will take place at Boston March 16-19, 2025. The event webpage is up on the CI website. Important dates for submission deadlines are also posted on the webpage. Several regional New England institutions are helping with the meeting organization. The meeting will happen at the Copley Place in Boston. The room block and rates are now available at Westin Copley Place. There will be a Cantera workshop at Northeastern university on Saturday and Sunday. RTX will sponsor a Carbon-Free Fuel Combustion workshop on Sunday. There will be the Early Career Combustion Investigator Award Lecture on Wednesday. David Lignell informed the board that the early career award selections are expected to be made by December. The Banquet will occur at the hotel. Currently \$22k of sponsorship has been identified. A proposal to NSF will be made for meeting support (e.g. an early career workshop, women in combustion luncheon, early career mixer, and student travel support). Budget estimates for the meeting based on 600 registered attendees was presented. Possible savings due to sales tax exemption as a non-profit is anticipated. An off-year PROCI publication option for selected USNCM papers was also discussed.

9. Committee Assignments and Activities

Ya-Ting provided updates on the USSCI website.

10. Other Items

The next meeting will be virtual to discuss the 2025 USNCM and related activities. David Lignell moved to adjourn the meeting. Mike Burke seconded. The meeting was adjourned at 2:40PM.