

## **Minutes of the USSCI board meeting at Pasadena**

12:30-1:45 pm (Pacific time) March 26, 2019

Attendees: Charles Baukal, Jerald Cole (Treasurer), Timothy Jacobs, Yiguang Ju (Chair), Anthony Marchese (Vice Chair), Kal Seshadri, Peter B. Sunderland, Arnaud Trouvé

Absent: Charles Finney

New Board Members: Perrine Pepiot (ESSCI), Robert S. Tranter (CSSCI)

WSSCI Guests: Paul Ronney, Guillaume Blanquart

CSSCI Guest: Eric Petersen

The CI Office: Barb Waronek, Renny Tassari

### **Meeting Agenda**

#### **1. Welcome and board members introduction (Yiguang Ju)**

Yiguang Ju introduced the USSCI board members and five USSCI committees.

Perrine Pepiot will replace Arnaud Trouve from ESSCI to join USSCI Board and Robert Tranter will replace Charles Finney from CSSCI to join USSCI Board. These replacements will be effective at the end of the National Meeting.

The WSSCI will choose the Chair and the CSSCI will choose the Vice Chair. Following these appointments, the Secretary and Treasurer position will be elected by the Board.

#### **2. Minutes approval**

The minutes of the Board Meeting in Dublin (July 31, 2018) was called for approval. It was unanimously approved. The minutes will be posted on <http://ussci.org> after approval.

#### **3. Report of 11<sup>th</sup> US National meeting, March 24-27 2019 (Guillaume Blanquart)**

Guillaume Blanquart made the remarks of the 11<sup>th</sup> US National meeting (442 paper presentations and close to 600 participants). Penalties from Westin hotel due to insufficient room reservations was discussed.

Paul Ronney recommended to raise students travel support to \$275/student. The board agreed the raise. A total of 133 qualified students applied, of which NSF will support 81 and the USSCI will support the balance. Paul will provide USSCI with a list of students to be supported by NSF.

Discussions were made to develop a future guideline for the invitation of plenary speakers and policies for lectures of Early Career Investigator Award winners and general presentations (no-show canceling). The board recommended the national meeting organization section to communicate with the USSCI board for the plenary speakers and other invited lectures. Barb commented that the symposium co-chairs are responsible to select plenary and topic review speakers, but do communicate frequently with the executive board members and report to the board far ahead of the symposium. The board agreed that this policy can potentially increase the transparency and protect the meeting organizers.

#### 4. **Award Committee Report (Anthony J. Marchese)**

Anthony explained the background and motivation of the new USSCI awards: USSCI Early Career Combustion Investigator Award and the USSCI Student Best Presentation Award. The committee received 15 nominations for the Early Career Award. Greg Rieker (CU Boulder) was selected and the final voting was extremely close. Committee was ultimately satisfied with the process.

Discussions on whether the winners of Tsuji Award should be eligible and whether we should consider giving 2 awards each cycle given the competitiveness of the award selection. The board had a consensus to include Tsuji award winners for this award and to give two awards and have two plenary lectures at each national meeting.

Anthony also discussed the process to select the best student presentation award and whether to give multiple awards. The board deferred it to future discussions.

#### 5. **12<sup>th</sup> US National Meeting Report by CSSCI (Eric Petersen)**

Eric presented a detailed meeting plan of the 12<sup>th</sup> US National Meeting at Texas A&M in 2021. Two meeting dates, a target date of Sunday, March 28 –Wednesday, March 31, 2021 and a backup date of Sunday, March 7 –Wednesday, March 10, 2021 were proposed. 9 meeting rooms and 4 ballrooms are available. Recommendations to have more rooms for parallel sessions was discussed.

#### 6. **Treasurer and finance report (Jerald Cole)**

Jerald reported the USSCI finance. USSCI has total equity of \$115,819 as of 2019.3. Although the total equity is decreased compared to that in 2018.3, the finance situation remains healthy.

#### 7. **Outreach activity update (Peter Sunderland).** Peter introduced the 2014 and 2017 congressional visits. He proposed to visit congressional members during their recess in their local offices. April and August are good time for this.

#### 8. **Career Development (Perrine Pepiot)** Perrine reported the activity of Career Development and the workshop discussions at the Workshop for Early Career Faculty in Combustion at the 11<sup>th</sup> National Combustion Meeting.

#### 9. **Bylaw changes (Arnaud Trouvé)** Arnaud explained the necessity to expand the board to increase the activity and enhance the continuity. He introduced the minimum changes in bylaw to increase the board to 15 members from the current 9 members. With this change, each section will nominate five representatives to be the USSCI board members.

The board accepted the proposal made by Arnaud and recommended to send the proposal for discussions by email and then to vote.

#### 10. **Code of Conduct (Guillaume Blanquart)** Guillaume introduced the CoC of the WSSCI and called for implementation of a similar CoC for all three sections and USSCI meetings. The board suggested to CoC committee to develop a proposal and send it to sections board and USSCI board for discussions and votes.

#### 11. Meeting was adjourned at 1:50pm.